

Environmental Cleaning Programme For Lawrencetown National School.

General Environment Cleaning Programme		
Area/Item	Method	Frequency/Comments
Tables	Clean with anti-bacterial sprays and wipes	Daily by children and teachers and immediately if soiled i.e. if soiled with blood or body fluids.
In Classroom: sinks/window sills /door and cabinet handles/light switches	Clean with anti-bacterial sprays and wipes	Daily by cleaner
Washable floor covering	Sweep Vacuum clean to remove dirt when children are not present. Wash with detergent, warm water and clean utensils.	Daily sweeping by cleaner Vacuumed and washed twice weekly and immediately if soiled e.g. spillage
Walls	Clean with warm water and general purpose detergent. If soiled with blood or body fluids, following cleaning, disinfect	Routine cleaning by cleaner not required except in areas of frequent hand contact, such as lower wall/door frames in areas occupied by infants
Waste bins	Empty Clean with general purpose detergent and warm water	Daily by cleaner Weekly and immediately if soiled by cleaner

Mops and cleaning cloths	<p>Mop heads should be washed in warm water and detergent, rinsed and air dried</p> <p>Reusable cloths must be laundered daily on a hot wash cycle (at least 60°C) in a washing machine</p>	<p>After use</p> <p>After daily use</p>
<p>In Staffroom:</p> <p>table/chairs/door and cabinet handles/light switches/kitchen appliances</p> <p>Cups/Plates/Cutlery</p>	<p>Clean with anti-bacterial sprays, wipes or warm water and general purpose detergent</p> <p>Each staff member brings in his /her own cups/plates/cutlery and is responsible for their own cleaning.</p>	<p>After each use of the staffroom. Staff member to clean after morning break and cleaner all other times.</p> <p>After each use</p>

Toilet Area Cleaning Program		
Area/Item	Method	Frequency / Comments
Wash hand basins, taps, soap dispensers, paper towel dispensers	Clean with detergent and warm water.	<p>At least daily by cleaner and immediately if soiled.</p> <p>If soiled with blood or body fluids, following cleaning, disinfect, rinse and dry.</p>
Both sides of toilet seat, toilet handles, door knobs or cubicle handles.	Clean with detergent and warm water.	At least daily by cleaner and immediately if soiled. If soiled with blood or body fluids, following cleaning, disinfect, rinse and dry.
Toilet bowls	Use toilet cleaner as per manufacturer's instructions.	At least daily by cleaner and immediately if soiled.

Toy Cleaning Program

Item	Method	Frequency / Comments
Soft toys – if shared.	Machine washed in a hot cycle according to manufacturers instructions.	Daily by teacher If soiled, take out of use immediately.
Hard toys/items that might be put into the mouth or have been in contact with saliva or other body fluids.	Clean with warm water and detergent, rinsed and dried thoroughly. Alternatively, they may be washed in a dishwasher.	After each child's use.
Other hard toys e.g. dolls house, climbing frame.	Clean with warm water and detergent, rinsed and dried thoroughly.	Weekly or immediately if soiled.
Cushions	Machine wash to manufacturers instructions	Fortnightly. Take out of use immediately if soiled and machine wash.
Dress-up clothes	Machine wash to manufacturers instructions	Weekly/Monthly according to usage or more frequently if required.

